

Application to join our team



**Joanne McMillan T/As**

**HTSO:**

**The Holistic Teaching and Support Organisation**

Master Teacher

Application Form

Candidate Name:



Application to join our team

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## Application to join our team

### **1.0 Application notes**

Joanne McMillan T/As The Holistic Teaching and Support Organisation Licensees are selected on a range of criteria, which include experience, character, integrity, financial stability and general suitability.

In order to begin the process of assessing your suitability you will need to complete this document and return this to our Head Office.

This application is confidential and the information will only be used to help us assess your suitability to join HTSO: The Holistic Teaching & Support Organisation.

The information you provide will not be used or disclosed for any other purpose and on your request will either be destroyed or returned to you in the event that your application is unsuccessful.

This application does not oblige either party in anyway.



## Application to join our team

### 2.0 Personal Details

Date of your application:	
Name: Forenames: Surname:	
Date of birth:	
Home address: House no./Street Name: District: County: City: Post code: Country:	
No. Years at Home address:	
Telephone home:	
Telephone day:	
Telephone mobile:	
Marital status:	
No of dependents	
Age of dependents	

<b>Partner Details:</b>	
Title:	
Forename:	
Surname:	
Is your partner going to be involved in the business and if so what role will they undertake?	
Only answer the following if your partner is to take an active role in the business.	
Date of birth:	
Current Employer:	
Position/Title:	
Education:	



## Application to join our team

<b>Your present occupation details:</b>	
Are you already in business? If so give details... Company/Business owner/self-employed?	
<b>If employed:</b>	
Current employer:	
Type of business:	
Current position:	
How many days a week do you work?	
If not currently in paid work, unemployed or doing voluntary work indicate here:	
Do you intend to work full time or part time in the business and if part time how many hours a week will you dedicate to the business?	

List membership of any relevant organizations such as UK Reiki Federation:	

<b>Hobbies &amp; interests:</b>	

<b>Are you legally authorised to work or purchase a business in this country?</b>	Yes/no
If no, when you expect to be authorised to work/own a business:	
<b>Is there anything which may hinder you in effectively running a business like this:</b>	Yes/no
If yes, please details the area of concern and how you intend to deal with this/these:	



## Application to join our team

### 3.0 Education

In this section you are requested to give details of your educational achievements and qualifications. This is only one of a number of factors taken into consideration.

Your ability to make a success of The Holistic Teaching & Support Organisation Licence is as much to do with your experience and character as anything else.

Please give us a brief overview of your qualifications including dates, establishment attended from secondary and third level schools, colleges and universities. **List your highest achievements first.**

**(Holistic qualifications** will be listed in section 5.0 below.)



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### 4.0 Business experience.

In this section we are requesting information and details of previous business experience if any. Assessment will take into consideration your general business experience and specifics of level of management, marketing, sales and leadership and general experience of running/operating a business or a unit within an existing business.

Begin with your most recent experience:

Period:	
Position:	
Company:	
Type of Business:	
Responsibilities/skills required	

Period:	
Position:	
Company:	
Type of Business:	
Responsibilities/skills required	

Period:	
Position:	
Company:	
Type of Business:	
Responsibilities/skills required	

Period:	
Position:	
Company:	
Type of Business:	
Responsibilities/skills required	



## Application to join our team

### 5.0 Relevant non-business experience.

In this section you are asked to detail your non-business experiences and qualifications, these are positions of responsibility, qualifications achieved and self-development studies/courses including any **holistic qualifications** such as Reiki that you have already undertaken/achieved.

Non-Business Activity:	
Date completed:	
Overview:	

Activity:	
Date completed:	
Overview:	

Activity:	
Date completed:	
Overview:	

Activity:	
Date completed:	
Overview:	

Activity:	
Date completed:	
Activity:	
Date completed:	

Activity:	
Date completed:	
Activity:	
Date completed:	



## Application to join our team

### 6.0 Licensee Suitability.

This section covers a broad range of skills and behaviours which have been included to help the HTSO assess how well our aspirations, goals and abilities will fit together. It is vital for the success of us all that we are compatible.

At the core of this business is caring for people, it's not just any other business and the success of The HTSO is dependent on never losing sight of the core values and beliefs of our organisation.

From your current and previous experiences working for either yourself of other organisations, what positions and/or positions of responsibility have provided you with the highest level of satisfaction and did these responsibilities fulfill you? If not why not?

Responsibilities:

Why:

From your current and previous experiences working for either yourself of other organisations, what positions and/or positions of responsibility have provided you with the lowest level of satisfaction and why did these responsibilities give you limited satisfaction?

Responsibilities:

Why:



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What do you consider you have been most successful at in your life so far, and why do you consider you were successful?

Successful at:

--

Why?

--

Do you prefer to work independently or as part of a team?

Please detail your answer and give reasons:

--

List 5 reasons why you think you will be a successful licensee?

1	
2	
3	
4	
5	



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Legal proceedings:

Are there any pending legal proceedings against you?	Yes/No
If yes give details:	

Do you have any criminal convictions ?	Yes/No
If yes please give details:	

### 7.0 Goals

This section gives The Holistic Teaching & Support Organisation team the opportunity to understand what you are looking for in a business and help us to assess whether a match exists between what you are looking for and what The Holistic Teaching & Support Organisation Business has to offer.

How long have you been looking for an opportunity to go into business?	
Have you considered any other type of business? If so what?	
When could you start?	

Please list in order of importance the goals that match your own immediate objectives, 1 being the most important and 7 the least.

Increased earnings:	
Own my own business:	
Being involved in a caring business:	
Helping other people transform their lives:	
Greater level of personal freedom to chose when and where I work.	
Be self employed and part of a fully supportive organisation.	
Have opportunities to do more training, grow spiritually and create more abundance and prosperity.	



## Application to join our team

### 8.0 Your Questions for The Holistic Teaching & Support Organisation.

It is important that we answer any questions you may have so please spend some time considering the things we need to answer,

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20	



## Application to join our team

List 2 people we are able to contact for reference.

Name	
Relationship	
Telephone	
Mobile	
Address 1	
Address 2	
Post Code	

Name	
Relationship	
Telephone	
Mobile	
Address 1	
Address 2	
Post Code	

### 11.0 Declaration

I understand in signing this form I am not legally obliged to become a licensee of Joanne McMillan T/As The Holistic Teaching & Support Organisation and that all the information supplied by me is confidential and for the purposes of assessing my suitability to join the organisation.

If I do not become a Holistic Teaching & Support Organisation licensee the information is to be destroyed or returned to me.

Dated:	
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**I confirm all the information contained within this document is true and accurate.**

<b>Signed:</b>	
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